

Name of Owner(s)
Street Address
Fitchburg, WI 53711

Date

Name of Neighbor
Address of Neighbor
Fitchburg, WI 53711

Re: Application to Install Decorative Fencing
(Sample – Edit as necessary to clearly apply to your application)

Dear Neighbor:

We plan to install a fence in our backyard, bordering your property. The Highlands of Seminole Neighborhood Association (HSNA) Architectural Control Committee (ACC) requires that we obtain agreement from all of our adjacent neighbors prior to applying to install a fence.

Enclosed/attached is a photo/description of the type of fencing we intend to install and a diagram showing its placement relative to your property. Given the placement of the proposed fence, as part of your agreement, you agree to provide access so that we are able to maintain the side of the fence facing you.

Please indicate your agreement to this plan by signing below (all current Owners) and dating. We would prefer that we collect your response directly so please just drop this letter, signed and dated as soon as you are able.

Kind regards,

Name(s) of Owner(s)

AGREEMENT

(signature and date)

(signature and date)

(signature and date)

(printed name)

(printed name)

(printed name)

Attachments:

Photo/description of fencing
Diagram showing placement of proposed fence